

## New/Revised UIFSA (Uniform Interstate Family Support Act) 2008 Documents

The Policy Unit is pleased to announce the following UIFSA documents have been revised or added in Eloquence and are now available for use. The header for these forms instruct the user if there are additional forms to attach and provides warnings about the disclosure of them to unintended users or if they may be disclosed to the parties. The header also has a checkboxes to mark if there is a nondisclosure finding/affidavit attachment or if the forms are sent through the EDE (Electronic Document Exchange).

- **CHILD SUPPORT AGENCY CONFIDENTIAL INFO FORM** (FCSE0001 F0688 001). This mandatory document is used to safeguard the privacy of all of the individuals in the case by providing a means to record their personally identifying information (PII) on a separate form that is not shared with the other party or filed with the court; the PII is removed from the other UIFSA documents. It is for IV-D agency use only and **MUST** be included with all outgoing UIFSA packets. Now that this document is in production, there is no longer any need for the **NON-DISCLOSURE CASE DATA SHEET** (FCSE0001 F0647 001) and this form is no longer active in Eloquence.
- **PERSONAL INFORMATION FORM FOR TRIBUNAL FOR §311** (FCSE0001 F0689 001). The information on this document is filed in the tribunal along with the Uniform Support Petition and is provided to the other party in the case unless there is a nondisclosure finding/affidavit. This form includes the parties' names, addresses, social security numbers as well as dates of birth for all of the parties in the case, including the children.
- **CHILD SUPPORT ENFORCEMENT TRANSMITTAL #1 - INITIAL REQUEST** (FCSE0001 F0603 004). There are several differences between this revised T#1 and the previous T#1. FIPS codes are now called Locator Codes. Several actions, such as establishing an order for spousal support and fees, income withholding, change of payee and administrative review are no longer on this document. The language for the actions is more specific. For example, an action to establish includes enforce and send payments to the initiating jurisdiction's SDU, or modify then close the intergovernmental case. The demographic information on the parties is no longer on the document and the attachments section reflect the new UIFSA documents.
- **CHILD SUPPORT ENFORCEMENT TRANSMITTAL #1 INITIAL REQUEST ACKNOWLEDGMENT** (FCSE0001 F0687 001). The Acknowledgment is now a separate document from the Child Support Enforcement Transmittal #1 and must be generated separately. It is very similar to the previous Acknowledgement, but lists the new UIFSA documents. It also provides a space for the assigned case manager's email address and lets the IJ know if the RJ will enforce through administrative remedies before registering the order.
- **CHILD SUPPORT ENFORCEMENT TRANSMITTAL #2 – SUBSEQUENT ACTIONS** (FCSE0001 F0604 003). This revised UIFSA document is broken up

into different actions: 1) Providing actions, such as a health coverage change or case forwarding; 2) Requesting actions; and 3) Intergovernmental Closure actions from the initiating agency and the responding agency. This document is also used to request the state with the issuing order to provide the arrears balance and explain it in Section III Other Pertinent Information as long as there is an open intergovernmental case with that state.

- **CHILD SUPPORT ENFORCEMENT TRANSMITTAL #3 – REQUEST FOR ASSISTANCE/DISCOVERY** (FCSE0001 F0610 005). The changes to this document may be found under [Limited Services Procedures](#).
- **UNIFORM SUPPORT PETITION** (FCSE0001 F0638 003). This form no longer includes personally identifying information. The new document allows the choice of making either party the petitioner or respondent. Additional information includes providing military status of the obligor and the facts supporting it.
- **DECLARATION IN SUPPORT OF ESTABLISHING PARENTAGE** (FCSE0001 F0607 003). This form replaces the Affidavit in Support of Establishing Paternity and is called a “declaration” as UIFSA 2008 no longer requires an affidavit. The term “Parentage” replaces the term “Paternity” to conform to UIFSA 2008 terminology and establish a parent-child relationship in all types of families. If the person such as a caretaker, is completing the declaration but unable to provide requested information, it may be left blank, but must be completed to the best of that person’s ability. There are several questions on the form with an option “Not Applicable” to accommodate the circumstances of a caretaker. The verbiage throughout the form is gender neutral. Section II is to be completed by the petitioner – if the petitioner is stating that the respondent is the parent of the named child, Item #1 is completed; if the petitioner is stating that he or she is the parent of the named child and is seeking to establish a legal relationship to the child, Item #2 is completed.
- **GENERAL TESTIMONY** (FCSE0001 F0608 003). This revised document eliminates the parties’ earnings information and replaces it with their tax filing status. It also provides a separate group of questions for the obligee caretaker to complete on the second page. There are no longer any questions about the income of the parties’ current spouses/partners. The information for the children no longer includes their gender or how paternity was established. It now requests child care expenses and information on any Social Security or VA benefits the child may receive. There is a separate health care coverage section for each child, the obligor and the obligee, reflecting new information required by the Affordable Care Act. For the child support calculation there is a section for establishment and retroactive support, and a different section for modification. The payment history section (p. 6a in the previous General Testimony) is removed and monthly expenditures and assets have been removed as well. Direct payments to the obligee, or additional payments directly to the childcare provider, or for tuition and books or healthcare provider that are part of the support order are included.

- **LETTER OF TRANSMITTAL REQUESTING REGISTRATION (FCSE0001 F0623 003)** This document replaces the Registration Statement and is the only document aside from the F0688 and F0689 forms to contain personally identifiable information. Section 1 Case Summary provides for detailed information on the types of obligations, arrears, and interest owed. If assigned arrears are all that is to be collected, include the amount and timeframes. An example of “Other” current obligations and arrears is childcare costs; fees are not included as a current obligation or arrears.
- **NOTICE OF DETERMINATION OF CONTROLLING ORDER (F0605 004)** This form should be completed when an Arizona tribunal makes a determination of controlling order (a rare occurrence). This ensures there is only one valid order for current support. There are not many changes to this form, but there is an additional sentence stating the new controlling order governs the duration.
- **CHILD SUPPORT LOCATE REQUEST (FCSE0001 F0609 003)** This document replaces the Locate Data Sheet. It is used to request locate information from a jurisdiction when CSENet cannot be used, or there was no response to a previous CSENet transaction. There is much less demographic information about the individual in this form, but it may also be used to request locate information on a caretaker.
- **CHILD SUPPORT AGENCY REQUEST FOR CHANGE OF SUPPORT PAYMENT LOCATION PURSUANT TO UIFSA §311 (FCSE0001 F0690 001)** This is a new form used by the IV-D agency which is providing services to the CP to request the state that issued the support order to change the payment location of the order. The CHILD SUPPORT AGENCY CONFIDENTIAL FORM must be attached and sent along with the Request and Response pages to the other state. The other state will complete the Response page and send it back to the requesting state with the necessary information to fulfill the request. Procedures will be forthcoming on the use of this document.

These documents no longer require a notarized signature; the petitioner or IV-D representative signs them under penalty of perjury in accordance with the changes in UIFSA 2008.

Additional information on these forms may be found in the OCSE Training [here](#).